WAYNE COUNTY PROBATE COURT
2023 ATTORNEY TRAINING
ATTORNEY PROFILE SHEET

For assignments made 1/1/24 through 12/31/24

Please print or type

Name _____

Last **First** **Middle**

Michigan Bar Number P-_____

TYPE OF ASSIGNMENTS BEING SOUGHT

(Check all that apply)

Non-Client Representation Appointments: (Proof of malpractice insurance *not* required)		**Client Representation Appointments*: (Proof of malpractice insurance *is* required)**	
Guardian Ad Litem (GAL)	☐	Attorney Appointments	☐
Guardianship Reviews**	☐	Developmental Disability	☐
		Mental Health**	☐

☐ **Malpractice Insurance is attached (required for Client Representation Appointments only)**

*To be eligible for Client Representation Appointments, including Mental Health Appointments, a copy of the declarations page showing a minimum aggregate level of liability coverage of $250,000 from your malpractice insurance policy must be submitted to the Court.

Attorneys assigned to Mental Health cases and guardianship reviews will receive their packets via e-mail only. The attorney must take full responsibility for printing copies of the documents they receive via e-mail. **No other copies will be provided.

Attorneys electing to receive Mental Health and Developmental Disabilities will sign up for cases using "Sign-Up Genius" through the BHU. There attorneys may select their available dates to receive assignments and select the type of appointment they wish to receive.

Please be aware if the Court is unable to reach you, you could be passed over for assignments.

Changes to your payment information must be provided in writing to the Budget Department using the Attorney Payment Information- Add or Change of Tax ID (WCPC21) form. This form is available on the Court's website at www.wcpc.us (under Attorney Training – 2023 Attorney Training Materials). Please note that it is your responsibility to keep your payment information current. The Add or Change of Tax ID Number form may be faxed to (313) 967-4055 or emailed to budget@wcpc.us.

Attorneys contact information (name, address, phone/fax numbers, email address) is imported directly from the State Bar of Michigan. Any changes to your information are to be made directly with the State Bar. Go to www.michbar.org – For Members- Member Services- Address Changes.

Changes to the types of assignments being sought must be provided via email using this Attorney Profile Sheet form. This form is always available on the Court's website at www.wcpc.us (under Attorney Training – 2023 Attorney Training Materials).

I agree to the above statements. I also understand that the Court may elect to send some or all GAL appointments via e-mail in the future.

Signature: _____ **Date** _____

Submit this completed Attorney Profile Sheet by 11/17/2023 via fax to (313) 967-4042 or via email to

ChiefDepReg@wcpc.us.

Revised 08/23